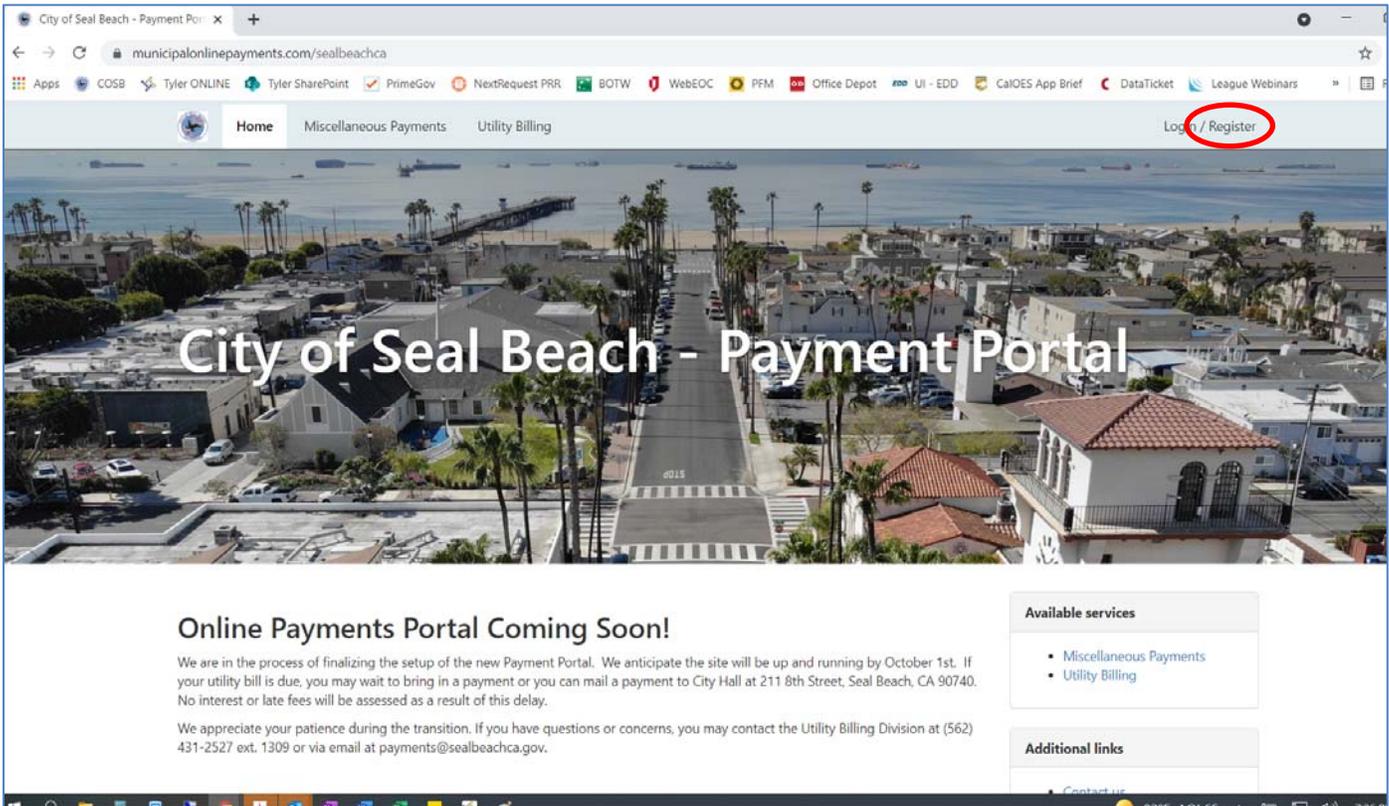


How to Set Up an Online Utility Billing Account

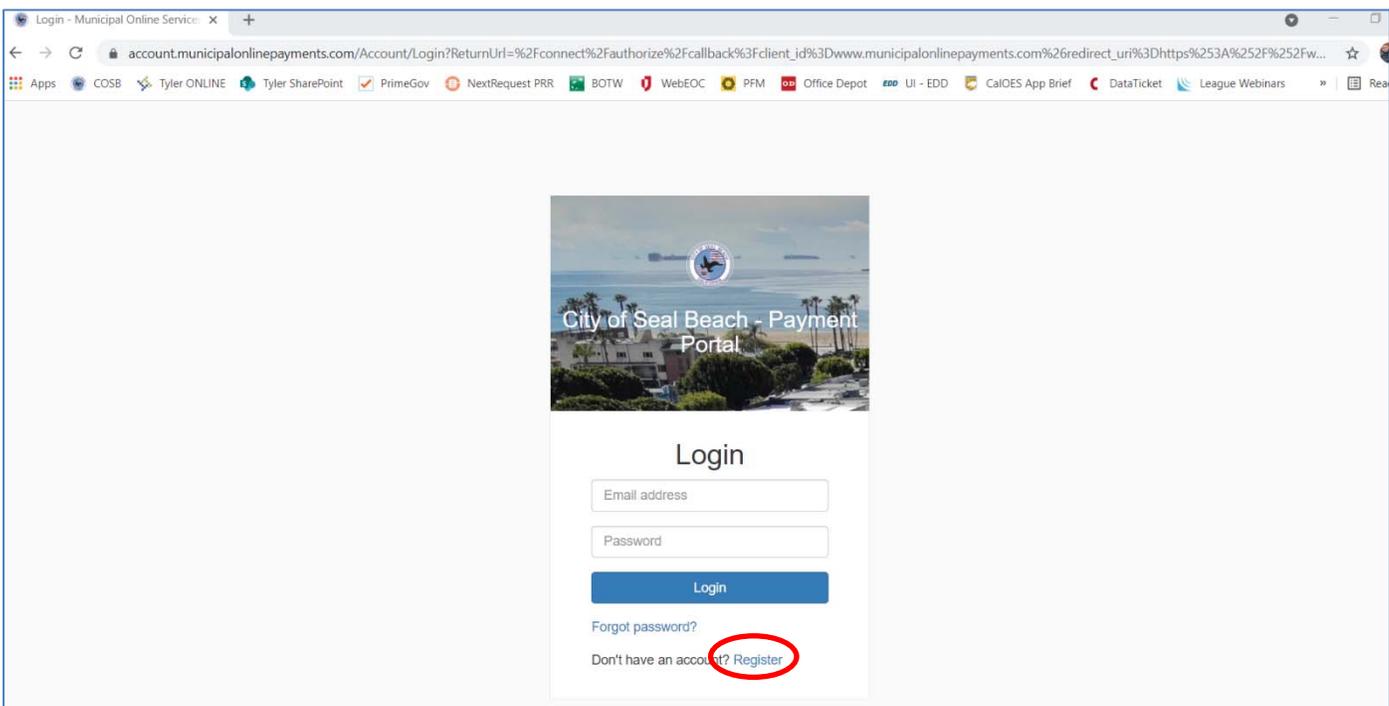
Step 1

Log into <https://www.municipalonlinepayments.com/sealbeachca> on your web browser and click on Register.



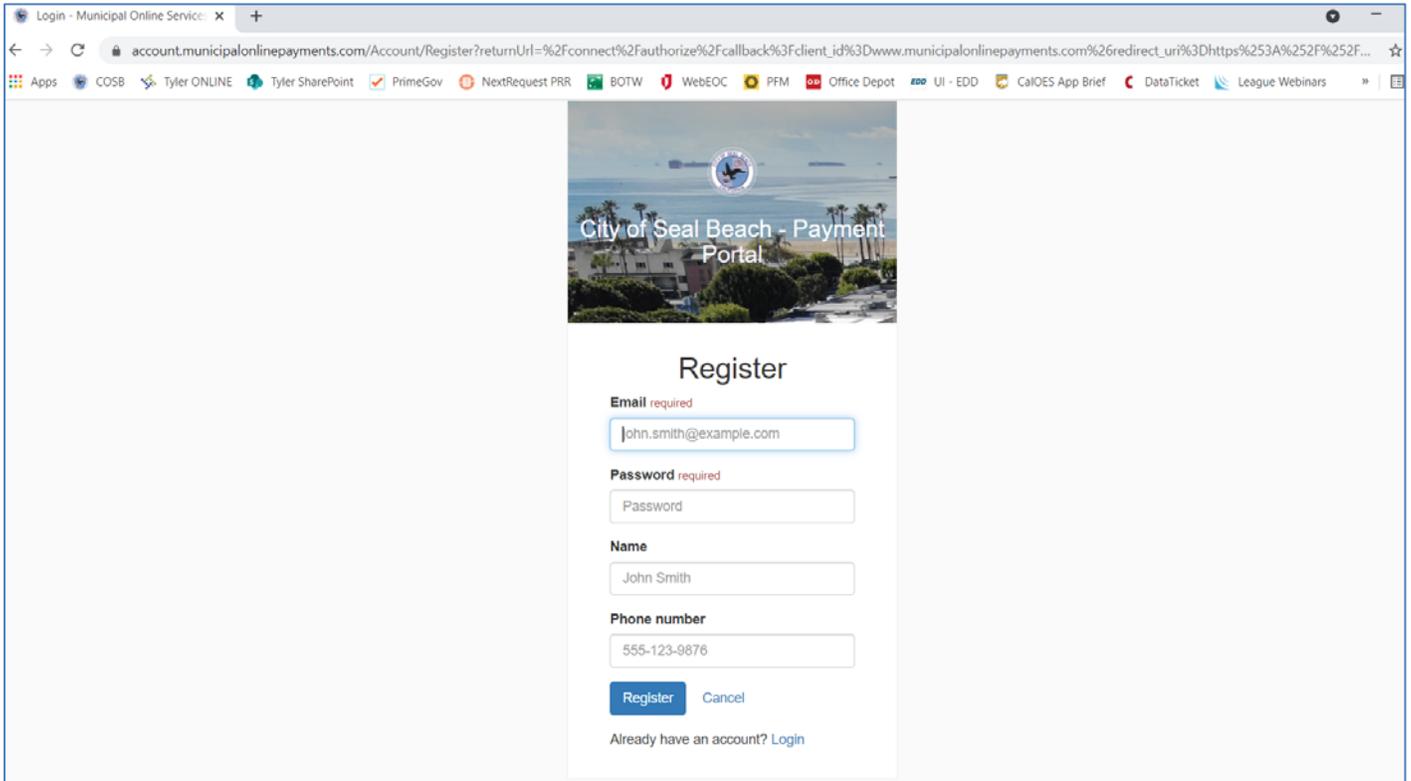
Step 2

Click on Register at the bottom of the page



Step 3

You will be prompted to enter your email, a password and your name and phone number. Click Register once completed. You will receive a confirmation email once completed.



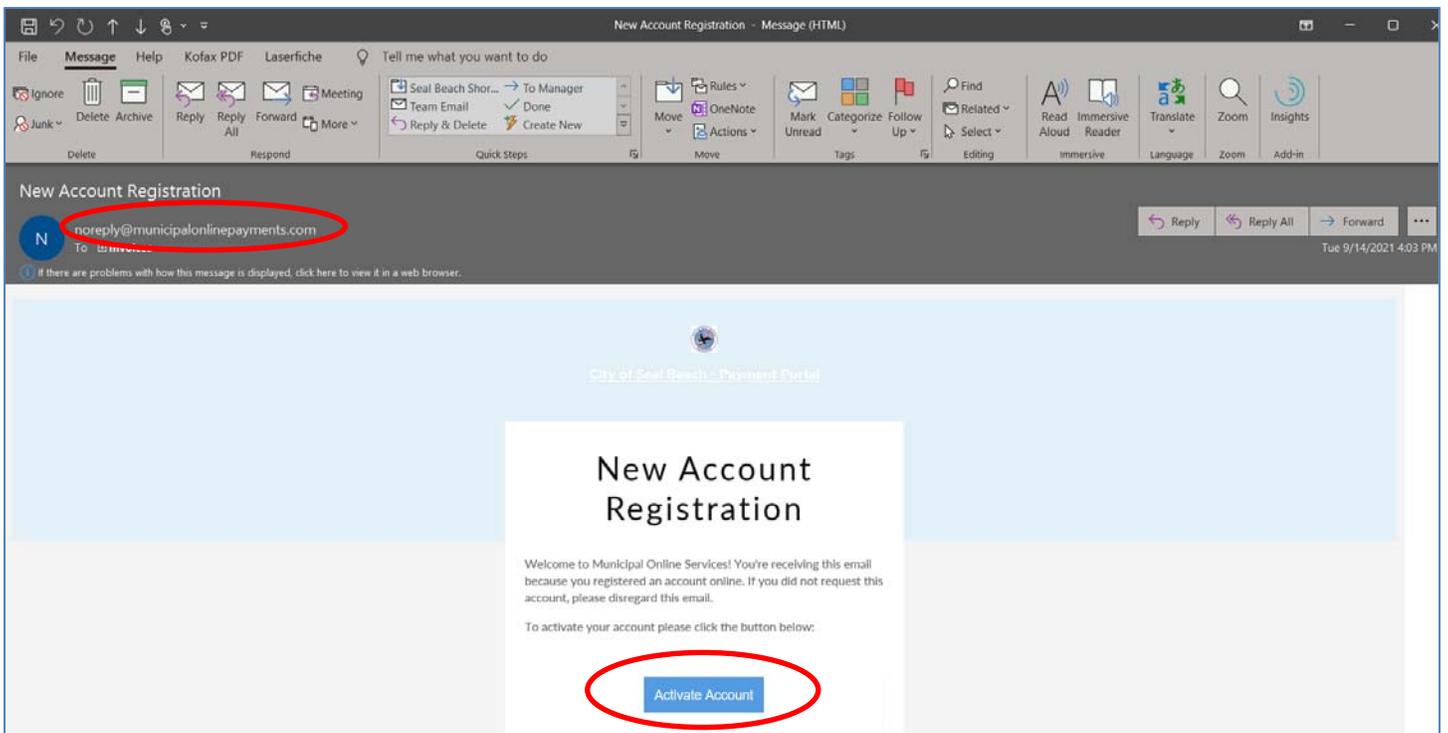
The screenshot shows a web browser window with the URL account.municipalonlinepayments.com/Account/Register?returnUrl=%2Fconnect%2Fauthorize%2Fcallback%3Fclient_id%3Dwww.municipalonlinepayments.com%26redirect_uri%3Dhttps%253A%252F%252F.... The page features the City of Seal Beach logo and the text "City of Seal Beach - Payment Portal". Below this is a "Register" form with the following fields and values:

- Email required:** john.smith@example.com
- Password required:** Password
- Name:** John Smith
- Phone number:** 555-123-9876

At the bottom of the form are two buttons: "Register" (highlighted in blue) and "Cancel". Below the buttons is a link: "Already have an account? [Login](#)".

Step 4

Log into your email account and look for the email from noreply@municipalonlinepayments.com. Open the email and click on Activate Account.



Step 7

To add an account to your user profile, click Add An Account. You will need your NEW account number and the amount of your last payment. This can be found on your most recent bill as long as the date is after September 13, 2021.

Utility Billing Home - Utility Billing

municipalonlinepayments.com/sealbeachca/utilities

Home Miscellaneous Payments **Utility Billing**

City of Seal Beach - Payment Portal / Utility Billing

Utility Billing Home

You do not have any Utility Billing accounts associated with your login.

[Add an account](#)

Add an account to access the following features:

- View account detail
 - Transaction history
 - Address info
 - Account info
 - Consumption history
- Pay your bill
 - Pay multiple bills in one payment
 - Save credit card for future payments
- Sign up for e-Billing
- Manage multiple accounts
- Submit service requests

Online Services

- Utility Billing Home
- Manage Accounts
- Sign up for e-Billing
- Sign up for reminders
- Email Reminder Settings

Need Help?

- Submit Service Request
- Contact us
- 562-431-2527 ext. 1309

Announcement

Office Hours are Monday through Friday from 8am to 12pm and then 1pm to 5pm.

Accounts - Add account - Utility

municipalonlinepayments.com/sealbeachca/utilities/accounts/add

Home Miscellaneous Payments **Utility Billing**

City of Seal Beach - Payment Portal / Utility Billing / Accounts / Add account

Add account

Account Number * 09-06239-00
Please include all dashes. For example: 01-01010-01

Last Payment Amount * 104.06

[Add Account](#) [Cancel](#)

Online Services

- Utility Billing Home
- Manage Accounts
- Sign up for e-Billing
- Sign up for reminders
- Email Reminder Settings

Need Help?

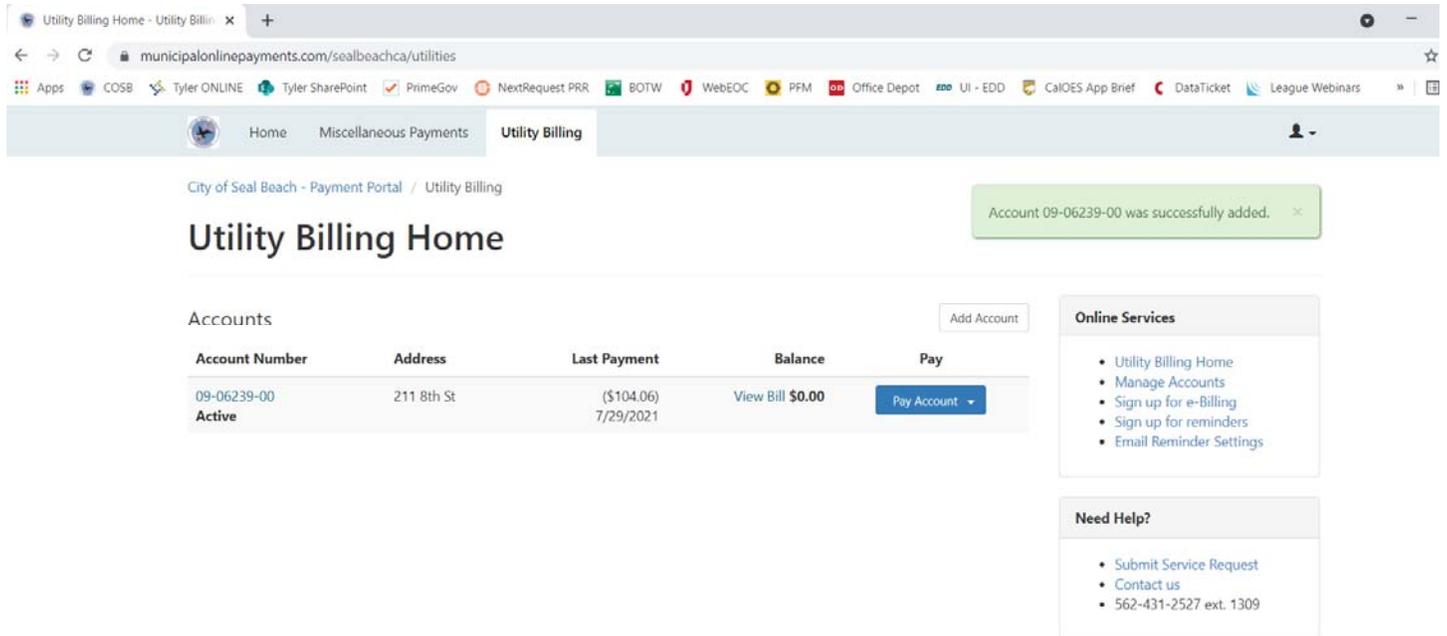
- Submit Service Request
- Contact us
- 562-431-2527 ext. 1309

Announcement

Step 8

You will see a prompt that your account was successfully added. From here, you can see all of the services available to you on the right hand side. You can also click the Pay Account button to make a single payment, schedule a future payment, or sign up for Auto Pay.

You can also add multiple accounts to a single user profile.



Utility Billing Home - Utility Billing

municipalonlinepayments.com/sealbeachca/utilities

Home Miscellaneous Payments **Utility Billing**

City of Seal Beach - Payment Portal / Utility Billing

Account 09-06239-00 was successfully added.

Utility Billing Home

Accounts Add Account

Account Number	Address	Last Payment	Balance	Pay
09-06239-00 Active	211 8th St	(\$104.06) 7/29/2021	View Bill \$0.00	Pay Account

Online Services

- Utility Billing Home
- Manage Accounts
- Sign up for e-Billing
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Need Help?

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